# **Epidemiologist 2 HDDS**

**SUMMARY:** Serves in a supervisory position overseeing the Hospital Discharge Data System (HDDS) in the Division of Policy, Planning and Assessment within the Department of Health. This leadership position completes or oversees professional, epidemiological, and investigative work by assisting in the design, delivery, and analysis of epidemiological surveillance studies. The focus of the work is on chronic disease surveillance, data analysis, and leading research projects. This position will also conduct in depth analyses of HDDS data, health disparities, and produce ad hoc reports as necessary.

#### **DISTINGUISHING FEATURES:**

- 1. Provides leadership and support to accomplish the goals of the Tennessee Department of Health as it relates to multiple grants and cooperative agreements.
- 2. Assembles databases and other information, such as peer-reviewed articles, for analysis of health problems.
- 3. Develops work-plans and monitors projects and tasks to confirm that they are carried out as designed and are progressing on schedule in order to achieve short- and long-term goals.
- 4. Performs epidemiological and statistical analyses on data and prepares results for review and/or presentation.
- 5. Provides epidemiological analysis or interpretation of data and information for persons having responsibility for program or policy development.
- 6. Provides technical and analytical expertise in responding to complex and specialized data requests that require high-level data analysis.
- 7. Prepares and/or edits specialized reports.
- 8. Oversees the work of professional staff by making and reviewing work assignments, establishing priorities, coordinating activities, and resolving related work problems.
- 9. Demonstrates advanced proficiency and experience in statistical programming using SAS; statistical analysis using either SPSS, STATA, or SAS; Microsoft Excel.
- 10. Has strong written and oral communication skills as well as interpersonal and presentation skills, and the ability to effectively communicate at all levels.

## **EDUCATION AND EXPERIENCE:**

**Education and Experience:** The minimum qualifications for this level will be a doctorate degree in medicine (MD), osteopathic medicine (DO) or veterinarian medicine (DVM) and two years' experience in epidemiology. Degrees must be from an accredited college or university.

#### OR

**Substitution of Education for Experience:** A master's degree in a health science, biomedical science or environmental science field or Master of Science in Public Health (MSPH); or a doctorate degree in epidemiology. Degrees must be from an accredited college or university.

## OR

**Substitution of Experience for Education:** A doctorate degree in public health, biostatistics, statistics, health informatics, health sciences, biomedical sciences or environmental sciences, plus two years work experience in epidemiology; or a master's degree in epidemiology, public health, biostatistics, statistics or health informatics with four years' work experience in epidemiology; or a master's degree in a health science, biomedical science or environmental science field with six years' work experience in epidemiology. Degrees must be from an accredited college or university. The Centers for Disease Control and Prevention (CDC) Epidemic Intelligence Service (EIS) or CDC/Council of State and Territorial Epidemiologist (CSTE) Applied Epidemiology Fellowship can substitute for two years' work experience.

# **COMPENSATION INFORMATION:** Minimum \$5,428; Mid-point \$7,056 monthly Negotiable – Commensurate with Qualifications

<u>How to Apply:</u> Resumes can be emailed to <u>Kathy.S.Allen@tn.gov</u> and must be received by April 30, 2015. Please note the title of the position that you are applying for in your email.

The State of Tennessee is an equal opportunity, equal access, affirmative action employer.